

**Public Works Department  
Sanitation Division**

Residential curbside refuse and recycling collection is provided Town-wide on a contract basis awarded through competitive bid to a private firm. Refuse is disposed of at the Mid-Connecticut facility of the Connecticut Resource Recovery Authority in Hartford.

The Town owns and operates a landfill that accepts bulky and special waste from throughout Connecticut. The landfill was issued a new and revised permit by the State of Connecticut Department of Environmental Protection for a vertical expansion in December 2003. The new permit allows the landfill, based upon current fill rates, to continue operations for an estimated eight (8) additional years or an estimated closure date of 2015.

Landfill operations and the cost of residential refuse and recycling collection are funded through the Sanitation Fund. The fund is a self-supporting enterprise, primarily funded through commercial tipping fees.

The Sanitation Division is responsible for the oversight of refuse and recycling collection contracts, the operation of the Town landfill, leaf composting operation, recycling transfer areas, and the operation of the Capitol Region East Operating Committee (CREOC) Household Hazardous Waste Collection facility.

- [Residential Curbside Refuse, Yard Waste and Recycling Collection](#)
- [Garbage and Recycling Weekly Schedule - Street Lookup Tool](#)
- [Single Stream Recycling](#)
- [Electronics Recycling in 2009](#)
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- [Leaf Compost](#)
- [Landfill - Residents](#)
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For Landfill odor complaints, please call phone number: 647-3257

Please call this number if you have an environmental complaint concerning the Manchester landfill. Complaints typically are odors, dust, litter, traffic, noise, or drainage impacting your property.

For refuse and recycling pick-up questions or complaints, please call 647-3248.

**Residential Curbside Refuse, Recycling and Yard Waste Collection**  
Please click the links below for additional information:

- [Curbside Refuse Collection](#)
- [Curbside Recycling Collection](#)
- [Curbside Bulk Waste Collection](#)
- [Curbside Yard Waste Collection](#)
- [Curbside Used Motor Oil](#)

**For refuse and recycling pick-up questions or complaints, please call 647-3248.**

**Curbside Refuse Collection**

Residential curbside refuse and recycling collection is provided Town-wide on a contract basis awarded through competitive bid to a private firm. Disposal of refuse is at the Mid-Connecticut facility of the Connecticut Resource Recovery Authority in Hartford.

Trash will only be collected in the Town issued containers (wheeled toter carts). Trash is not collected in cardboard boxes or plastic bags. Trash will not be collected if container (totter) is overloaded (cover must be halfway closed). Trash must be at the curb at 6:00 a.m. on your regular collection day. If refuse is not out on time, collection crews will not go back to pick it up. Your trash will have to be removed from the curb to be picked up on your next collection day.

Town ordinance prohibits trash from being placed at the curb more than 24 hours before collection and requires the removal of the empty receptacles from the curb by 12:00 noon on the day following the collection. Collection can run late. If your trash was out by 6:00 a.m. but was not picked up by the morning after your collection day, please call 647-3248.

## Curbside Collection Schedule

[Click here for the Curbside Refuse and Recycling Pickup Schedule](#)

**Holiday\_Schedule:** There is NO refuse collection on the following days:

- New Year's Day
- Memorial Day
- Fourth of July
- Labor Day
- Thanksgiving
- Christmas

When one of these holidays occurs on a regularly scheduled collection day, collection will be delayed one day for the rest of the week.

For example: If a holiday falls on a Monday, then Monday's collection will be on Tuesday; and Tuesday's collection will be on Wednesday and so on. There also will be a Saturday pickup for Friday's collection.

**These are the ONLY holidays that result in a change in the collection schedule. Other holidays when Town Hall or schools may be closed will not affect refuse collection.**

### Curbside Recycling



On July 1, 2009, the Town of Manchester switched to an automated, bi-weekly, single-stream recycling program. The Town has distributed Blue Recycling Carts to qualifying Town homes that are served by the Town's curbside collections program. Manchester collects the following recyclable materials in the Blue Single-Stream Recycling Cart:

1. [Newspapers & Advertising Inserts](#)
2. [Magazines & Catalogs](#)
3. [Office Paper \(White & Colored\) and File Folders](#)
4. [Junk Mail & Envelopes](#)
5. [Paperboard & Boxboard \(Also known as Fiberboard, Chipboard, Pressboard or Linerboard\)](#)
6. [Corrugated Cardboard & Paper Bags](#)
7. [Milk & Juice Cartons](#)
8. [Juice Boxes & other Aseptic Containers](#)
9. [Glass Food & Beverage Containers](#)
10. [#1 Plastic Food, Beverage & Household Containers \(PET\)](#)
11. [#2 Plastic Food, Beverage & Household Containers \(HDPE\)](#)
12. [Metal \(Steel, Tin & Bi-Metal\) Food & Beverage Containers](#)
13. [Aluminum Containers, Food Trays and Foils](#)
14. [Aerosol Cans \(Non-Hazardous Substances Only, including Food, Beauty, Fragrance & Household Products\)](#)

Please click on the above links for more information on each recyclable material, photos and specific preparation guidelines when applicable. Additional information can be found below.

#### General Preparation Guidelines:

- **Absolutely NO PLASTIC BAGS**, recyclable materials should be loose in the Blue Recycling Cart
- **Absolutely NO TRASH**, trash goes in the Green Trash Cart
- Cardboard and Paperboard should be flattened to conserve space
- Food and Beverage containers should be rinsed clean, a thorough washing IS NOT required
- Keep the Blue Recycling Cart lid closed to keep the recyclable materials dry
- Shredded paper should be secured in a brown paper grocery bag
- All recyclable materials should be placed loosely into the Blue Recycling Cart

For Information on Drop-off Recycling and locations, please [click here](#). All of the above materials can be recycled at Town Drop-off locations.

**METAL FOOD AND BEVERAGE CONTAINERS** (any size): Includes aluminum foil, plates and food trays, pet food cans, and aerosol cans from food & beauty products. RINSE AND CLEAN. Place lids inside containers. Do not remove labels. Place in your recycling bin. DO NOT RECYCLE aerosol paint or automotive cans or paint cans.

**GLASS FOOD AND BEVERAGE CONTAINERS:** Rinse and clean; do not remove labels. Place in your recycling bin. DO NOT RECYCLE plate glass, mirrors, light bulbs, drinking glasses, dishes or ceramics.

**PLASTIC CONTAINERS:** #1 and #2 ONLY - food, soda, juice, beverage and detergent bottles. Rinse and place in your recycling bin. Containers may be flattened. DO NOT RECYCLE any #3 through #7 containers, oil or antifreeze containers, plastic flower pots.



#### PAPER:

- Newspaper
- Magazines
- Catalogs
- Computer paper
- Junk Mail - includes all loose bulk mail received through the mail consisting of paper. Examples of junk mail include: paper envelopes (including ones with plastic windows!), flyers, office paper, computer paper, coupons, brochures, magazines, catalogs, stationary, and bills.
- Clean Shredded Paper is also acceptable in paper bags ONLY that are taped closed.
- Office paper
- Fiberboard containers (i.e. cereal boxes-remove bag, pasta, cake, frozen food boxes, shoe & gift boxes)
- Milk, juice cartons and juice boxes. Remove caps and straws. Ice cream cartons.
- Paper bags
- Corrugated Cardboard

Unacceptable paper includes any kind of non paper bag such as plastic or TYVEK, overnight delivery envelopes. Also plastic bags or wrapping, bubble wrap, books of any kind, greeting cards, gift wrap and product samples such as shavers, detergents and other such materials.

Simply place all paper materials directly into your blue recycling cart. Do NOT place in plastic bags. Shredded paper or junk mail is the only item that should be placed in a brown paper grocery bag so that the small scraps stay in the correct area inside the recycling processing plant.

**CORRUGATED CARDBOARD:** Clean corrugated cardboard MUST be flattened and sized to fit inside your blue recycling cart or placed into a recycling roll-off at one of the drop off areas mentioned above. DO NOT RECYCLE waxed or plastic coated corrugated cardboard. Large quantities of cardboard can also be recycled in open topped roll-offs at the Manchester Landfill and Transfer Station.

#### DROP-OFF AREAS FOR CURBSIDE MATERIALS RECYCLING

You can also recycle the items [listed above](#) at several drop-off locations around town. The Town containers are metal and green in color.

Manchester Transfer Station - 1 Landfill Way (also has a separate box for book recycling at 263 Oloctt Street)

Town Hall - Parking Lot, 41 Center Street

Senior Center - Parking Lot, 549 East Middle Turnpike (also has a separate box for book recycling)

Tolland Turnpike Fire Station - Corner of Deming Street, 331 Tolland Turnpike

## RECYCLING OPPORTUNITIES - BOOKS, TELEPHONE BOOKS, MOTOR OIL, LEAD-ACID BATTERIES

BOOKS: paperback and hard cover books can ONLY be recycled in boxes at 263 Olcott street parking area or behind the Senior Center in the parking lot. These boxes are marked "GOT BOOKS "

TELEPHONE BOOKS can ONLY be recycled in the AT&T Telephone Book Recycling Box, located in the parking lot of the Fleet Garage at 263 Olcott St. The telephone recycling box is accessible 7 days a week, 24 hours a day and will be available until the first week of June.

USED MOTOR OIL: Used motor oil must be scheduled for recycling collection, please see above. Place used motor oil in non-breakable containers, no larger than 1 gallon size, with tightly fitting screw top lid. Place curbside next to your trash and recycling carts.

MAXIMUM OF 2 GALLONS PER WEEK. State law prohibits dumping of used motor oil on land, in storm drains, or into waterways.

Motor oil containers are NOT recycled under any circumstances.

AUTOMOTIVE BATTERIES: Secure caps and place on the curb next to your trash and recycling carts.

PAINT is NOT collected at the curb. The Landfill will accept Latex/Water-base paint ONLY. Oil based paint, stains, and turpentine must be disposed of on Hazardous Waste Days at the Household Hazardous Waste Collection facility

### Unacceptable Curbside\_Recycling Items

- Plastic Bags (even if they have a "1" or "2")
- All Plastics labeled #3, #4, 35, #6 and #7
- Flower Pots and Flats (even if they have a "1" or "2")
- Aerosol Paint and Automotive Cans
- Anti-freeze containers  
(even if marked with a "1" or "2")
- Tile
- Porcelain
- Stones
- Pots and pans
- Mirror glass
- Heat-resistant ovenware
- Plate glass
- Leaded glass
- Food and Grease soiled or contaminated Pizza Boxes
- Paint Cans
- Motor oil containers  
(even if marked with a "1" or "2")
- Ceramic plates and cups
- Clay pots
- Pyrex
- Gravel
- Clothes hangers
- Light bulbs
- Crystal
- Drinking glasses
- Auto glass
- Telephone books

### Battery Recycling

The Rechargeable Battery Recycling Corporation (RBRC) coordinates the rechargeable battery recycling program, *Charge Up to Recycle!* The program currently takes back Nickel-Cadmium (Ni-Cd) rechargeable batteries (the power source in cordless phones and power tools), Nickel Metal Hydride (ni-MH) and Lithium Ion (Li-ion) rechargeable batteries commonly found in cellular phones, laptop computers and other portable electronic products. In addition, Small Sealed Lead Acid (Pb) rechargeable batteries that power camcorders and other portable electronic products are recycled through retail stores, community collection centers and businesses across the United States and Canada. To get information on the closest retail outlet that will accept your batteries for recycling, call the toll-free consumer helpline at (800)-8-BATTERY, or visit the website at [www.rbrc.org/call2recycle/](http://www.rbrc.org/call2recycle/)

Do you have household items that you no longer need, but are still in usable condition? We, as a nation, have become a throw-away society. People toss usable goods into the trash cans or leave them at the curb side for garbage removal without a second thought. Instead of throwing things away, consider giving these items away. Visit <http://www.Freedomcycle.org/> for more details.

Recycling Shredded Documents: Does your organization shred documents? The Lutz Children's Museum located 247 South Main Street can use the shredded paper as animal bedding. Recycling is good for the environment; shredded paper is good for the animals and keeps our costs down. Please spread the word and bring a bag to the museum whenever you can. Thank you!

<http://www.lutzmuseum.org>

## Curbside Bulk Waste Collection

**NOTICE:** As of July 1, 2009, the Town has implemented a call-in system for scheduling pickup for Bulk waste, metal waste, appliances, used motor oil and lead-acid batteries. Residents must call 647-3200 to schedule pick-up by no later than 2:00 P.M. on the business day before your regular pick-up day. Scheduled pick-ups are needed for the following categories, please see below for additional descriptions and information:

Bulky Waste (Furniture, Bedding, Tires, Carpet, etc.)  
Appliances and Scrap Metal Items (Grills, Bicycles, Lawnmowers, Tire Rims, etc.)  
Used Motor Oil  
Car and Boat Batteries

Please note that these items will be collected by a truck or trucks that are different than the automated garbage truck that collects the trash in your container.

**FURNITURE, BEDDING, TOILETS, SINKS AND APPLIANCES:** can be collected at the curb on your regular collection day. You must call in for collection, please see above. Doors **MUST** be removed from refrigerators and freezers. All plumbing pipes, counter tops and cabinets must be removed from toilets and sinks and brought to the Landfill by the home owner. Hot Water Heaters will be collected if they are forty (40) gallon capacity or less.

**LAWN MOWERS AND SNOW BLOWERS:** can be picked up at the curb. All fluids **MUST** be drained.

**BICYCLES:** can be collected at the curb.

**TIRES and RIMS:** can be picked up at the curb only if the tire and rim are separated. Rims will be collected by a separate vehicle. Tires are limited to four (4) per household per week. **NO** other automotive parts are collected at the curb.

**CARPET:** can be collected at the curb if it is rolled or folded and tied to not longer than four (4) feet and weighing less than 50 lbs.

**GRILLS:** Charcoal & gas grills can be collected at the curb. **PROPANE GAS GRILL TANKS ARE NOT COLLECTED** at the curb. Bring propane tanks directly to the designated area at Landfill.

**USED MOTOR OIL:** Used motor oil must be scheduled for recycling collection, please see above. Place used motor oil in non-breakable containers, no larger than 1 gallon size, with tightly fitting screw top lid. Place curbside next to your trash and recycling carts. **MAXIMUM OF 2 GALLONS PER WEEK.** State law prohibits dumping of used motor oil on land, in storm drains, or into waterways. Motor oil containers are NOT recycled under any circumstances.

**AUTOMOTIVE BATTERIES:** Secure caps and place on the curb next to your trash and recycling carts.

**The following items are NOT collected at the curb:**

Any items related to home improvement or home remodeling including: doors, windows, cabinets, building materials, counter tops, bathtubs, lumber, shingles, plaster, sheet rock, pipe, sheds, fencing, dirt, stones and rocks, hazardous and toxic materials, bowling balls, auto parts (other than tires and rims), stumps and roots.

**PAINT** is NOT collected at the curb. The Landfill will accept Latex/Water-base paint **ONLY**. Oil based paint, stains, and turpentine must be disposed of on Hazardous Waste Days at the Household Hazardous Waste Collection facility

**FIRE EXTINGUISHERS** are not collected at the curb or accepted at the Landfill. Residents can call the Town of Manchester Fire Department, 647-3266 for proper disposal.

## Curbside Yard Waste Collection

Yard waste is collected weekly, from March 15 through the end of the second week in January. Yard waste must be at the curb at 6:00 a.m. on your regular collection day. If it is not out on time, collection crews will not go back to pick it up. You will have to wait until your next collection day to have the missed yard waste collected. Here is a guide for what will be collected at the curb each week on your regular collection day:

**BRUSH** - must be cut to four (4) feet or less in length, tied and bundled. The bundles must not weigh more than forty (40) pounds. A separate truck will pick up your brush on your regular garbage collection day every week between March 15 and the end of the second week in January. **STUMPS** and **ROOTS** are **NOT** collected at the curb.

**LEAVES, GRASS, CLIPPINGS, AND SHRUBBERY TRIMMINGS** - will be collected on your regular garbage collection day every week between March 15 and the end of the second week in January. **THESE ITEMS MUST BE IN PAPER BAGS, WEIGHING LESS THAN 50 LBS.** A separate truck will pick up all of these paper bagged items. Paper bags are available for purchase at the Landfill Office, Senior Citizens Center, and the Town Hall during regular business hours.

Yard waste in plastic bags, garbage containers or cardboard boxes will **NOT** be collected.

**CHRISTMAS TREES** are considered yard waste and will be collected between March 15 and the end of the second week in January. After the end of the second week in January, trees **MUST** be brought to the Landfill for disposal.

Residents are reminded that the trees are recycled into wood chips. Therefore, please remove any plastic bags, ornaments, lights or stands from your tree before you place it at the curb. These items are not recyclable and present a safety hazard to both equipment and personnel. Trees contaminated with these items will not be collected. Please help us during snowstorms by removing your tree from the side of the road. Due to the weather during this time of the year, trees often blow into the road or into a neighbor's property creating a nuisance and a potential safety concern. During snowstorms, the trees at the side of the road often become buried and frozen into the snow, making collection of them impossible.

If you have any questions, please contact the Sanitation Division at 647-3248

### **Household Hazardous Waste Collection**

Virtually all households have some household hazardous waste (HHW). HHW is generally defined as a household waste that is toxic, flammable, reactive or corrosive. Common HHW includes oil-based paints, thinners, pool chemicals, pesticides, mercury fever thermometers, and gasoline. Household hazardous waste collection programs provide an opportunity to manage these wastes in an environmentally safe manner and dispose of all those nasty items we tend to accumulate in our kitchens, basements, garages, sheds, and workshops. Since the first collection in 1984 in Ridgefield, HHW programs have grown dramatically. Collections are available for nearly every resident, and on average, over 30,000 state residents participate in a HHW collection each year.

Manchester is the home of a regional center for household hazardous waste collection. This center, built with grant funding from the Department of Environmental Protection, is operated by the Capitol Region East Operating Committee (CREOC) adjacent to the Manchester Landfill on Olcott Street. Residents of Glastonbury, Hebron, Marlborough, Somers, Stafford, and Vernon are also able to use the Center. The Center is staffed by trained, professionals from a licensed hazardous waste management firm. There is no charge to any resident of Manchester to use the Center.

#### **2009 HOUSEHOLD HAZARDOUS WASTE COLLECTION SCHEDULE IN MANCHESTER**

April 4th & 18th | May 16th | September 12th & 26th | October 17th

TIME: 8:00 a.m. to 1:00 p.m.

LOCATION: Olcott Street, Manchester (Exit 1 from 384, follow Spencer Street for 0.9 miles. Turn left on Olcott Street. Follow signs to Facility.) The Household Hazardous Waste Center is located adjacent to the Town Landfill.

Somers Location: Somers High School, Vision Blvd.

TIME: 8:00 a.m. to 1:00 p.m.

Bring a DRIVER'S LICENSE, TAX BILL OR CAR REGISTRATION to prove residency.

This is your opportunity to safely dispose of oil and lead based paints, stains, acids, automotive fluids, insecticides, herbicides, fertilizers, chemicals, household cleaning products, and other hazardous materials which may have accumulated at your home, in your basement, or garage.

PLEASE LEAVE ALL MATERIALS IN ORIGINAL CONTAINERS

DO NOT BRING latex paint, waste oil, or antifreeze. These are NOT hazardous waste. They can be brought to the Landfill for recycling.

## MERCURY THERMOMETER EXCHANGE

At each collection mercury medical thermometers will be collected. HELP KEEP MERCURY OUT OF OUR ENVIRONMENT AND BRING YOUR MERCURY THERMOMETER FOR SAFE DISPOSAL!

FOR MORE INFORMATION PLEASE CALL- 860-647-3248

Call the Sanitation Division for proper disposal of materials containing asbestos, 647-3248.

DEP Guide to [Household Alternatives for a Safer Environment](#)

### Sanitation Division What To Bring

The following are some items which can be brought for disposal:

Aerosol Cans	Muriatic Acid
Brake Fluid	No Pest Strips
Chemical Paint Strippers	Oil Based Paints
Chemistry Kits	Paint Removers
Cleaning Fluids	Paint Thinners
Compact Florescent Lightbulbs	Pesticides
Degreasers	Photography Chemicals
Fertilizers	Poisons
Flammable Liquids	Polishes
Flea Powder, Dips & Sprays	Pool Chemicals
Florescent Bulbs	Propane 15 oz. or less (small Coleman cannister)
Fungicides	Rechargeable Batteries
Gasoline	Rodent Killers
Hair Dye & Spray	Slug Baits
Hearing Aid Batteries	Stains (Oil Based)
Herbicides	Transmission Fluid
Kerosene	Wood Preservatives
Lead Paint	
Lead Paint Chips (wet, double bag)	

### Sanitation Division Do Not Bring

Large Quantities of Unknown Materials  
Latex Paint (not hazardous waste)  
Medical Wastes  
Pressurized Fire Extinguishers - Contact your Fire Department for Proper Disposal  
Radioactive Wastes  
[Smoke Detectors](#)  
Substances Regulated by Drug Enforcement Administration  
Unknown Gas Cylinders

Contact your Police Department for instructions on disposal of the following:

- Ammunition
- Explosives
- Fireworks
- Flares
- Gun Powder

## Leaf Composting

Manchester operates a state of the art composting program. Leaves are prohibited by State law and local ordinance from going into the Landfill.

Several different leaf collection and disposal options are available to Manchester residents. Leaves can be put in paper bags and placed at the curb on your regularly scheduled refuse collection day beginning the second week of March through the end of the second week in January.

Leaves can also be dropped off at the leaf composting area at the Landfill (year round) or at sites designated by the Highway Division during the Fall. Leaves which are dropped off may be loose or in paper bags. NO PLASTIC BAGS - they cause contamination to the compost!

Leaves can also be raked to the curb and will be vacuum collected during the Fall Vacuum Leaf Collection program. Each street is scheduled for collection ONCE during that period. If the weather is bad, collection is frequently delayed and may not be completed until the weather improves. The schedule for this collection can be found at <http://publicworks.townofmanchester.org/LeafRoutes/LeafCollectionComplete.htm> .

Paper leaf bags (30 gallon size) are available for sale throughout the year:

Landfill Scale House (Landfill Way)

Senior Center (549 East Middle Turnpike)

Town Hall - Customer Service Center (41 Center Street).

Through the miracle of Mother Nature (and with a little help from the employees in the Sanitation Division), leaves are turned into rich, organic compost in as little as fourteen weeks. Compost is a great mulch for flower beds and gardens and can also be used as a soil amendment. Compost is available for sale at a modest price at the Landfill on Olcott Street. Give it a try in your garden. We know you will be happy with the results.

## Grass Clippings

Mulching Mowers are now widely available. These mowers have a special blade which re-cuts the clippings into tiny pieces which will decompose right in your lawn. This process helps to retain moisture in the lawn and return nutrients to the ground. These mowers reduce the need for fertilizers and watering, while saving you time which might have been spent raking and bagging the clippings.

Backyard composting is a good solution for grass. Home composting units are available from hardware stores, lawn and garden centers, and mail order catalogs or you can easily construct a unit yourself. Grass, garden and yard waste, and organic kitchen waste are all compostable in your own backyard. By next growing season, you will have your own source of compost for your gardens.

Garden Mulching is another good use for grass from your lawn. Placing a thin layer of mowed grass between the rows in your garden or around plants and shrubs will help to retain moisture, reduce fertilizer requirements, and reduce weeds.

When Spring arrives and lawn mowing begins, try some of these alternatives. They'll help your gardens and lawns.